

MINUTES FOR
PROJECT ENGINEERS MEETING
FRIDAY, MARCH 26, 2004
10:00 A.M. CONFERENCE ROOM “C”

1. CADD/PC Updates.....Randy Bissette

PC's will be replaced on a 4 year cycle (not PC/CADD). Most likely we will receive 10 at one time. No word on upgrading CADD machines. New Chief of Security, Arlon Kimble- do not use PC's for personal business on work time. Junk email – Netscape needs to be updated to cut down on junk mail.

2. Safety Meeting.....Darlene Yarborough

Quarterly safety meeting- Be careful in the field. Do not misuse cell phones.—They are to be used for business only. Use American Express for business expenses only. Please wash dirty state vehicles. Help keep the bathrooms clean.

3. Branch Staff Meeting.....Greg Perfetti

- Microstation V8 6/04.
- Meet project schedule 12 & 13 month let list.
- Structure Design Unit has to develop a business plan. It will be distributed unit wide once approved.
- Re-org- Scott Blevins/ Chris Haine to move to Roadway Design, in building “A”. Which means SDU will move slightly.
- Plot room to move.

4. Short Columns on Drilled Piers.....Allen Raynor

- Comment has been made that squads are not treating drilled pier with short columns consistently. Please use the guidance in the design manual section 7-7 (page 7-16).
- Need to investigate telescoping steel casing sizes.

5. Performance Management.....Allen Raynor

- Art will review Project Engineer's PM's prior to meeting with the individual Project Engineer. Project Engineers reviews probably will not occur until after the middle of April.
- All Pm ratings must be in to Darlene no later than April 6th.

6. Pmii.....Allen Raynor

Pilot training is complete and the first series of actual classes are underway. If you have not been scheduled, you will be.

7. LRFD.....Allen Raynor

Victor Chao is working on design details pertaining to the slab and overhang design. Based on new rail loading requirements, slab will need additional reinforcement as well a additional longitude reinforcing in the jersey barrier rail.

8. Approach Slab Policy Update.....Allen Raynor

- Please see Gichuru or Tom or myself prior to going to Roadway Design or Hydraulics. The revised policy memo should have been distributed by now so make sure the Project Design Engineers and Designers are aware of this.
- Need to see if new policies affect Contract Times.

9. TVA Projects.....Allen Raynor

There are several TVA projects in 2004 that there are no application packet submittals for. Please check all projects in 2004 which are located in TVA counties and make sure we have requested the TVA Permit.

10.Other

- Steel Prices/Availability – Use prestressed girder when at all possible.
- Steel over railroads – See Allen during development of preliminary phase for guidance on steel girders over railroads.
- Show straight and draped patterns (anything greater than 6 strands)
- Bulb tees – detail plans using spec book criteria for web splitting on bulb tees show 2 slack strands in the top flange located in the center.